

Responding to On-Campus Immigration Enforcement Activities

Updated February 11, 2025

1

NOTIFY the Office of the President if you observe immigration enforcement officers on an SRJC site.

Present the officer with the SRJC Immigration Information flyer directing them to the Office of the President. If the office is unavailable, contact District Police. No employee outside of the Office of the President is authorized to accept legal documents from immigration enforcement officers.*

2

AVOID answering questions or providing information to immigration enforcement officers.

Only refer them to the Office of the President. If an immigration enforcement officer asks to enter a nonpublic area (e.g. classroom, private employee office, etc.) provide them with the SRJC Immigration Information flyer directing them to the Office of the President.

3

DOCUMENT and provide the Office of the President with any details of immigration enforcement activities as soon as possible.

This may include time, location, officer name/credential, and details of the immigration enforcement officer's request, if known, if a warrant/subpoena/court order was presented.

4

STAY INFORMED by reviewing resources on the Undocu • Immigrant • Dream Center webpage and sharing with students.

dream.santarosa.edu



Office of the President

Superintendent/President: Dr. Angélica Garcia 707-527-4431

Bailey Hall, 1501 Mendocino Ave., Santa Rosa, CA 95401

SRJC District Police: 707-527-1000



**SANTA ROSA
JUNIOR COLLEGE**

**If Office of President is closed, District Police are authorized to accept legal documents from immigration enforcement officers.*

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